



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 13TH JANUARY 2020
AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors M. Thompson (Chairman), J. Till (Vice-Chairman),
A. J. B. Beaumont, S. R. Colella, R. J. Deeming, M. Glass,
C.A. Hotham, R. J. Hunter, A. D. Kriss, P. M. McDonald and
C. J. Spencer

AGENDA

1. Apologies for Absence and Named Substitutes
2. Declarations of Interest and Whipping Arrangements

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 2nd December 2019 (Pages 1 - 6)
4. North Worcestershire Economic Growth Strategy - pre-scrutiny. (Report to follow).
5. Homelessness Grant and Flexible Homelessness Support Grant Awards - pre-scrutiny. (Report to follow).
6. Market Hall Site - Meanwhile Use - pre-scrutiny. (Report to follow).
7. Finance and Budget Working Group - Update
8. Corporate Performance Working Group - Update

9. Topic Proposals (Pages 7 - 20)
10. Task Group Updates
11. Worcestershire Health Overview and Scrutiny Committee - Update
12. Cabinet Work Programme (Pages 21 - 24)
13. Overview and Scrutiny Board Work Programme (Pages 25 - 34)
14. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

3rd January 2020



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

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- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
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- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council’s Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at www.bromsgrove.gov.uk

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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

2ND DECEMBER 2019, AT 6.00 P.M.

PRESENT: Councillors M. Thompson (Chairman), J. Till (Vice-Chairman), A. J. B. Beaumont, S. R. Colella, R. J. Deeming, S. P. Douglas, M. Glass, C.A. Hotham, S. A. Hughes, A. D. Kriss and C. J. Spencer

Observers: Councillors G. Denaro and M. Sherrey

Officers: Mr M. Austin, J Gresham, Ms. J. Pickering and Ms. A. Scarce

58/19 **APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES**

Apologies were received from Cllr. P. McDonald with Cllr S. Douglas attending as his substitute.

Members discussed the number of substitutes allowed over each municipal year at Overview and Scrutiny Board. Members requested that the number of substitutes was re-visited and perhaps increased from the number permitted, which was two. Officers explained that this number was determined as part of The Council's Constitution and therefore this request would need to be taken to the Constitution Review Working Group to be considered there.

RECOMMENDED that the Constitution Review Working Group would review the number of substitutions that are permitted by each Member during a municipal year for Overview and Scrutiny Board.

59/19 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

There were no declarations of interest.

60/19 **TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING OF THE OVERVIEW AND SCRUTINY BOARD HELD ON 13TH NOVEMBER 2019**

The minutes of the meeting of the Overview and Scrutiny Board held on 13th November 2019 were submitted for Members' consideration.

It was noted by Members that there was an omission from the last set of minutes regarding the Validity of Traffic Regulation Orders discussion. Members confirmed that this had been missed and Officers agreed that this item would be added to the minutes. Members also noted that in the item Worcestershire Health and Overview Scrutiny Committee – Update, the acronym should read CAMHS rather than CAMS.

RESOLVED that the minutes of the meeting of the Overview and Scrutiny Board held on 21st October 2019 be approved as a true record.

61/19

RECYCLING - PRESENTATION

The Chairman welcomed the Portfolio Holder for Environmental Services and Environmental Services Manager, to the meeting.

The Environmental Services Manager presented first on Recycling and in doing so highlighted the following:

- Communications to residents regarding the bin collection days and what can be recycled in the green bin including leaflets, tagging for bins and social media campaigns.
- Bromsgrove District Council had the second highest level for recycling for a Council in Worcestershire for and last year 42.1% of total waste collected was recycled.
- Contamination of recycling was a growing concern and Bromsgrove District Council was working closely with Worcestershire County Council on their Joint Municipal Waste Plan.

Following the presentation, Members discussed a number of areas with the officers present in more detail, this included:

- Initiatives regarding new home owner leaflet deliveries of recycling and waste information.
- The importance of using 'brown water' instead of clean water when cleaning bins and recycling waste and encouraging the washing recyclable waste for Public Health reasons.
- The importance of consistent messaging and enforcement.

RESOLVED that the Recycling update be noted.

62/19

DOG MESS AND LITTER - A CAMPAIGN (PRESENTATION)

The Environmental Services Manager presented on the item Dog Mess and Litter and in doing so highlighted the following:

- The initiatives that are being undertaken are mostly centred around educating residents about litter including 'Adopt an Area'.
- There are low numbers of dog fouling in the District.

Following the presentation, Members discussed a number of areas with the officers present in more detail, this included:

Agenda Item 3

Overview and Scrutiny Board
2nd December 2019

- Place teams were responsible for monitoring the levels of dog fouling in the District and if there were any 'hot spots' they would put up the signage.
- Officers discussed that residents were encouraged to help with litter picking and that the Council were grateful for residents who took ownership of their area.
- An initiative whereby dog fouling bags were provided in the area to encourage residents to pick up after their dog.
- Enforcement of litter and what activities were currently undertaken to ensure businesses took responsibility for any litter that was generated from their business. Officers resolved to ask the Environmental Services Enforcement Officer to attend the local business referred to, to ask for continuing engagement in litter prevention in their area.
- Officers resolved to provide Members with the details on how to report a dog fouling incident.

RESOLVED that the update in respect of dog mess and litter be noted.

63/19

OVERVIEW AND SCRUTINY - SELECT COMMITTEE FINDINGS AND GOVERNMENT GUIDANCE

Members considered the Select Committee Findings and Government Guidance. The points were covered by exception as Bromsgrove District Council already undertook some of the recommendations.

Point 3

Ensuring Early and Regular Engagement between the Executive and Scrutiny (page 9 of the statutory guidance document) and the importance of formalising the engagement between the Leader and Overview and Scrutiny Board Chairman. Most Members were in favour of the more formal meetings however there was discussion regarding a more informal ad-hoc approach. Officers explained that as it was a clause in the Bromsgrove District Council Constitution it would need to be implemented. Members also discussed the large number of Motions that were received at Full Council and how these meetings could provide a genuine mechanism to manage this process more effectively. Members agreed to formalise the meeting to discuss the Cabinet and Overview and Scrutiny Board's Work Programme as per the guidelines.

Point 9.

Communicating Scrutiny's Role to the Public (page 11 of the statutory guidance document). Members showed an interest in communicating to

residents about the role of the Overview and Scrutiny function. Officers confirmed that they would work with the Communications team to ensure the message got out there by social media, website and other communication channels.

Point 13

Conflicts of interest including familial links (page 15 of the statutory guidance document). Members agreed that this point should go to the Constitution Review Working Group and be formalised through the constitution.

Point 15

Selecting a Chair (page 16 of the statutory guidance document) Members agreed with the suggested action that the Constitution Review Working Group should review the requirements in relation to the Chairman not presiding over the scrutiny of their relatives. They did not agree however that the election of The Chairman should be carried out by secret ballot as suggested in the guidance.

Point 18

Access to Information, including Exempt Information (page 18 of the statutory guidance document). Officers expressed that there was no need to consider this point as there had never been an instance where information has been denied as Cabinet had always been flexible in the past.

Point 20

Seeking Information from external Organisations (page 19-20 of the statutory guidance document). Members expressed that it would be a good idea to be represented on the Scrutiny exercises at Worcestershire County Council which had relevance or impact on the District. Officers agreed that they would prepare a letter on behalf of The Chairman to send to the Overview and Scrutiny Board at Worcestershire County Council requesting to attend future meetings. Councillor A. Kriss agreed to attend the meeting on behalf of the Overview and Scrutiny Board.

Members agreed that it was important to guard the Board's independence and that the white nameplates ensured the Board remained non-political therefore should remain in place.

64/19

FINANCE AND BUDGET WORKING GROUP - UPDATE

The Chairman advised that the Working Group had met once since the last meeting and considered Fees and Charges. The recommendations were tabled at this meeting and were accepted by Members.

It was discussed that as Councillor S. Douglas no longer sat on the Finance and Budget Working Group no longer sits on the group that there needed to be another member appointed. The Chairman nominated Councillor S. Colella and this was seconded by Councillor C. Hotham.

RESOLVED that Councillor S. Colella be appointed to the Finance and Budget Working Group.

65/19

TASK GROUP UPDATES

It was noted that currently there was only one task group being undertaken and that this was drawing to its conclusion. Councillor Thompson confirmed that the Bromsgrove Sporting Task Group would hopefully bring its final report and recommendations to the February meeting of the Board.

As Officers would have capacity to undertake a further task group in the new year, it was noted that following the training and work programme planning event held at the beginning of the municipal year, there were a number of areas, which had been suggested for task groups, this included the Public Transport / Bus Routes / Community Transport and Affordable and Social Housing..

As some of these areas had been covered in previous task group exercises, Members requested that reports for Previous Task Group be revisited and circulated for Members to consider before making a decision on taking these matters further. Officers agreed to action this.

66/19

WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE - UPDATE

Councillor J. Till, the Council's representative on the Worcestershire Health Overview and Scrutiny Committee (HOSC) confirmed that a meeting took place on 25th November which she attended. Councillor J. Till reported that there was a focus on smoking whilst pregnant and carbon monoxide consumption in infants. It was requested that the minutes from this meeting be circulated to the Overview and Scrutiny Board.

67/19 **CABINET WORK PROGRAMME - TO BE TABLED AT THE MEETING**

Officers that the majority of items in this would either be considered by the Finance and Budget Working group or were already on the Board's work programme.

68/19 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

Councillor S. Colella requested that bus stops be put on the Overview and Scrutiny Work Programme. This was seconded by Councillor S. Hughes. Officers will put this on the Work Programme for the next meeting.

Members expressed that they would like a refresh of the LTP4 task group scope, and it was agreed that Councillor S. Colella would speak to officers in this regard. Reference was also made to the Old Market Hall site. Councillor G. Denaro advised that a report in respect of this would be received in due course.

The meeting closed at 7.50 p.m.

Chairman

OVERVIEW AND SCRUTINY BOARD 13TH JANUARY 2020

SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor Adam Kent
Portfolio Holder Consulted	Not at this stage
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Wards Affected	All wards
Ward Councillor Consulted	No – not at this stage
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 An Overview and Scrutiny Topic Proposal Form relating to the Investigation into the effect of Worcestershire County Council Local Transport Plan (LTP4) on the district of Bromsgrove has been completed by Councillor Colella and is submitted for consideration by the Board.

The Worcestershire Local Transport Plan focuses on attracting and supporting economic investment and growth, by delivering transport infrastructure and services to tackle congestion and improve quality of life. Worcestershire’s Local Transport Plan (LTP4) was adopted on 9th November 2017.

The purpose of this task group is to consider the effect of the Worcestershire County Council Local Transport Strategic Plan upon the Bromsgrove District, the emerging Development Plan as described in the Local Transport Plan aims and objectives. This includes impacts from neighbouring Worcestershire County Council districts and within the district itself.

The main aims and objectives of the Local Transport Plan specifically states:

- focus on attracting and supporting economic investment and growth, by delivering transport infrastructure and services to tackle congestion and improve quality of life.

The Task Group will determine how these aims are/will be achieved and how the Local Transport Plan will support or otherwise the sustainability of the district.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1) and agrees to one of the following:

OVERVIEW AND SCRUTINY BOARD

13TH JANUARY 2020

- (a) that further information be requested from a relevant source before deciding whether or not further investigation is required;
- (b) that the topic is included on the work programme for further investigation at a future date;
- (c) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation; or
- (d) take no further action.

3. KEY ISSUES

Financial Implications

- 3.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Legal Implications

- 3.2 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Service/Operation Implications

- 3.3 An Overview and Scrutiny Topic Proposal Form relating to the Investigation into the effect of WCC Local Transport Plan (LTP4) on the district of Bromsgrove has been completed by Councillor Colella.
- 3.4 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation or whether a more in-depth investigation is required and a task group established.
- 3.5 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.
- 3.6 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

Customer / Equalities and Diversity Implications

- 3.7 N/A

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4. RISK MANAGEMENT

4.1 N/A

5. APPENDICES

Appendix 1 – Overview and Scrutiny Proposal Form

6. BACKGROUND PAPERS

None

7. KEY

None

AUTHOR OF REPORT

Name: Amanda Scarce – Senior Democratic Services Officer

E Mail: a.scarce@bromsgroveandredditch.gov.uk

Tel: 01527 881443

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OVERVIEW & SCRUTINY TOPIC PROPOSAL

This form can be used for either a Task Group or a Short Sharp Review topic proposal.

Completed forms should be returned to scrutiny@bromsgrove.gov.uk – Democratic Services, Bromsgrove District Council.

Name of Proposer: Cllr Steve Colella	
Tel No: 01562 882996	Email: s.colella@bromsgrove.gov.uk
Date: (26 th Jan 2019 v1) updated 13/12/19	

<p>Title of Proposed Topic (including specific subject areas to be investigate)</p>	<p>Investigation into the effect of WCC Local Transport Plan (LTP4) on the district of Bromsgrove.</p>
<p>Background to the Proposal (Including reasons why this topic should be investigated and evidence to support the need for the investigation.)</p>	<p>“The Worcestershire Local Transport Plan focuses on attracting and supporting economic investment and growth, by delivering transport infrastructure and services to tackle congestion and improve quality of life. Worcestershire’s Local Transport Plan (LTP4) was adopted on 9 November 2017.”</p> <p>The purpose of this task group is to consider the effect of the WCC LTP Strategic Plan upon the Bromsgrove District, the emerging Development Plan as described in the LTP aims and objectives. This includes impacts from neighbouring WCC districts and within the district itself.</p> <p>The main aims and objectives of the LTP specifically mentions “..... focuses on attracting and supporting economic investment and growth, by delivering transport infrastructure and services to tackle congestion and improve quality of life”.</p> <p>The Task Group will determine how these aims are/will be achieved and how the LTP will support or otherwise the sustainability of the district.</p>
<p>Links to national, regional</p>	<p>Bromsgrove Development Plan, Wyre Forest</p>

Agenda Item 9

<p>and local priorities</p> <p>(including the Council's strategic purposes)</p>	<p>Development Plan, NPPF, Air Quality, economic and housing growth.</p> <ul style="list-style-type: none"> • Help me find somewhere to live in my locality • Keep my place safe and looking good 			
<p>Possible Key Objectives</p> <p>(these should be SMART – specific, measurable, achievable, relevant and timely)</p>	<p>Complete an assessment of the impact of LTP4 on:</p> <ul style="list-style-type: none"> • the districts strategic purposes, • impact on economic growth strategy, • housing growth, health and wellbeing. 			
<p>Anticipated Timescale for completion of the work.</p>	<p>December 2020</p>			
<p>Would it be appropriate to hold a Short Sharp Inquiry or a Task Group? (please tick relevant box)</p>	<p>Task Group</p>			

OFFICE USE ONLY - TO BE COMPLETED WHEN THE TOPIC PROPOSAL IS ACCEPTED

<p>Evidence</p>	
<p>Key documents, data, reports</p>	
<p>Possible Site Visits</p>	
<p>Is a general press release required asking for general comments/suggestions from the public?</p>	
<p>Is a period of public consultation required?</p>	
<p>Witnesses</p>	
<p>Officers</p>	
<p>Councillors (including Portfolio Holder)</p>	

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Any External Witnesses	
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OVERVIEW AND SCRUTINY BOARD

13th JANUARY 2020

SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor Shirley Webb
Portfolio Holder Consulted	Not at this stage
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Wards Affected	All wards
Ward Councillor Consulted	No – not at this stage
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 An Overview and Scrutiny Topic Proposal Form relating to the effect of the impact of Library service changes in Bromsgrove has been completed by Councillor Steve Colella and is submitted for consideration by the Board.

Worcestershire County Council is currently coming to the end of its consultation on the Library service review across the County.

Overall budgetary pressures have resulted in a review of many public services across the county. One such service review is Libraries.

The task group proposes to review the outcome of the consultation and the implications for Library services across the district of Bromsgrove.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1) and agrees to one of the following:
- (a) that further information be requested from a relevant source before deciding whether or not further investigation is required;
 - (b) that the topic is included on the work programme for further investigation at a future date;
 - (c) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation; or
 - (d) take no further action.

OVERVIEW AND SCRUTINY BOARD

13th JANUARY 2020

3. KEY ISSUES

Financial Implications

- 3.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Legal Implications

- 3.2 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Service/Operation Implications

- 3.3 An Overview and Scrutiny Topic Proposal Form relating to the effect of the impact of Library service changes in Bromsgrove has been completed by Councillor Colella.
- 3.4 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation on the effect of the impact of Library service changes in Bromsgrove or whether a more in-depth investigation is required and a task group established.
- 3.5 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.
- 3.6 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

Customer / Equalities and Diversity Implications

- 3.7 N/A

4. RISK MANAGEMENT

- 4.1 N/A

5. APPENDICES

Appendix 1 – Overview and Scrutiny Proposal Form

OVERVIEW AND SCRUTINY BOARD

13th JANUARY 2020

6. **BACKGROUND PAPERS**

None

7. **KEY**

None

AUTHOR OF REPORT

Name: Amanda Scarce – Senior Democratic Services Officer
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Tel: 01527 881443

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OVERVIEW & SCRUTINY TOPIC PROPOSAL

This form can be used for either a Task Group or a Short Sharp Review topic proposal.

Completed forms should be returned to scrutiny@bromsgrove.gov.uk – Democratic Services, Bromsgrove District Council.

Name of Proposer: Cllr Steve Colella	
Tel No: 01562 882996	Email: s.colella@bromsgrove.gov.uk
Date: 17/12/19	

<p>Title of Proposed Topic</p> <p>(including specific subject areas to be investigate)</p>	<p>Investigation into the effect of the impact of Library service changes in Bromsgrove.</p>
<p>Background to the Proposal</p> <p>(Including reasons why this topic should be investigated and evidence to support the need for the investigation.)</p>	<p>Worcestershire County Council is currently coming to the end of its consultation on the Library service review across the County.</p> <p>Overall budgetary pressures has resulted in a review of many public services across the county. One such service review is Libraries.</p> <p>The task group proposes to review the outcome of the consultation and the implications for Library services across the district of Bromsgrove.</p>
<p>Links to national, regional and local priorities</p> <p>(including the Council's strategic purposes)</p>	<p>Community engagement, learning and skills, support for elderly and vulnerable.</p>
<p>Possible Key Objectives</p> <p>(these should be SMART – specific, measurable, achievable, relevant and timely)</p>	<p>Determine any loss of service, any degradation of service and impacts on local communities that each Library servers.</p> <p>When considering these outputs it may be incumbent upon BDC to consider what support it can give to the continuity of the Library Service.</p>

Agenda Item 9

Anticipated Timescale for completion of the work.	December 2020			
Would it be appropriate to hold a Short Sharp Inquiry or a Task Group? (please tick relevant box)	Task Group	Or series of O&s agenda items		

OFFICE USE ONLY - TO BE COMPLETED WHEN THE TOPIC PROPOSAL IS ACCEPTED

Evidence	
Key documents, data, reports	
Possible Site Visits	
Is a general press release required asking for general comments/suggestions from the public?	
Is a period of public consultation required?	
Witnesses	
Officers	
Councillors (including Portfolio Holder)	
Any External Witnesses	

CABINET LEADER'S WORK PROGRAMME

1 FEBRUARY 2020 TO 31 MAY 2020
(published as at 2 January 2020)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Equalities and Democratic Services, Parkside, Market Street, B61 8DA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881443) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor K J May	Leader of the Council and Portfolio Holder for Economic Development, the Town Centre and Strategic Partnerships
Councillor G N Denaro	Deputy Leader and Portfolio Holder for Finance and Enabling (including Governance/Policy and Performance/HR)
Councillor S Webb	Portfolio Holder for Strategic Housing and Health and Well Being
Councillor A Kent	Portfolio Holder for Planning and Regulatory Services
Councillor M Sherrey	Portfolio Holder for Environmental Services
Councillor P Thomas	Portfolio Holder for Leisure, Cultural Services and Community

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
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Domestic Abuse Policy - Identifying Abuse and Responding Effectively Key: No	Cabinet 12 Feb 2020 Council 26 Feb 2020		Report of the Head of Community Services	Bev Houghton, Community Safety Manager Tel: 01527 64252 Councillor S. A. Webb
Medium Term Financial plan - 2020/21 - 2023/24 Key: No	Cabinet 12 Feb 2020 Council 26 Feb 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy Statement 2020/21 Key: No	Cabinet 12 Feb 2020 Council 26 Feb 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro
Council Tax Resolution Key: No	Cabinet 26 Feb 2020 Council 26 Feb 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro
Finance Monitoring Quarter 3 Report Key: No	Cabinet 18 Mar 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Housing Strategy Key: No	Cabinet Not before 18th Mar 2020		Report of the Head of Community and Housing Services	Derek Allen, Strategic Housing Manager Tel: 01527 881278 Councillor S. A. Webb
Leisure and Cultural Services Strategy Key: No	Cabinet 1 Apr 2020 Council 22 Apr 2020		Report of the Head of Leisure and Cultural Services	Dave Cove, Interim Head of Leisure and Cultural Services Councillor P. L. Thomas
Residual Waste Minimisation Business Case Key: No	Cabinet 1 Apr 2020		Report of the Head of Environmental Services	Matthew Austin, Environmental Senior Improvements Officer Tel: 01572 882537 Councillor M. A. Sherrey

180624

OVERVIEW AND SCRUTINY BOARD

WORK PROGRAMME

2019/20

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
13th January 2020	North Worcestershire Economic Growth Strategy – pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st Oct 2019 - 31 st Jan 2020
	Homelessness Grant and Flexible Homelessness Support Grant Awards – pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st Dec 2019 - 31 st March 2020
	Market Hall Site	Picked up Cabinet Work Programme 1 st Dec 2019 - 31 st March 2020
	Working Group Updates Finance and Budget Working Group	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	<ul style="list-style-type: none"> Cabinet Leader’s Work Programme 	
	Overview and Scrutiny Work Programme	
	Working Group Updates Finance and Budget	
	Domestic Abuse Policy – Identifying Abuse and Responding Effectively - pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st Oct 2019 – 31 st Jan 2020
10th February 2020	Bromsgrove Sporting Task Group – Final Report and Recommendations	
	Requested by Members at meeting held on 8th July 2019. Next Staff Survey due early 2020.	Joint Staff Survey Task Group – update in respect of the outcomes of the

Agenda Item 13

		previous staff survey together with information about the new Staff Survey.
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	<ul style="list-style-type: none"> Cabinet Leader’s Work Programme 	
	Overview and Scrutiny Work Programme	
	Overview & Scrutiny Board – Recommendation Tracker	
	Working Group Updates Finance and Budget	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
30th March 2020	Cabinet Leader’s Work Programme	
	<ul style="list-style-type: none"> Overview and Scrutiny Work Programme 	
	Housing Strategy – pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st Dec 2019 - 31 st March 2020
	Working Group Updates Finance and Budget	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	<ul style="list-style-type: none"> Cabinet Leader’s Work Programme 	
27th April 2020	Overview and Scrutiny Work Programme	
	<ul style="list-style-type: none"> Cabinet Leader’s Work Programme 	
	Overview and Scrutiny Board Annual Report	Members to review the work of the Board.
	Working Group Updates	
	Finance and Budget Working Group	

Areas Identified at the Work Programme Planning Event held on 5th June 2019 and to be scheduled in to meetings on an as and when basis

Potential Task Groups

- Public Transport / Bus Routes / Community Transport - Members agreed that this subject should be reviewed by a Task Group. The review could focus on public transport provision in rural areas and would require Members to consult with both the bus companies, Worcestershire County Council and BURT.
- Affordable and Social Housing Task Group - This review could focus on the accommodation provided by social housing organisations, planning enforcement and housing development controls and the impact of planning on the green belt.
- WCC LPT4 – It was agreed at the O & S meeting on 2nd September 2019, that this would not be considered by the Strategic Planning Steering Group. Councillor Colella had made the proposal and he had felt that it merited having a Task Group and that it would be positive for newly elected Members to be involved in this Task Group.

Potential Items for Board discussion

- Protecting Local Shops – Members concluded that this was not a suitable subject for scrutiny as stated. However, Members agreed that the relevant Portfolio holder and the Town Centres Manager could be invited to attend a meeting of the Overview and Scrutiny Board to answer questions about town centre economic development. Members agreed that the focus should be on how to increase footfall in the town centres.
- Removal of Early Morning Bus Passes - Members expressed concerns that early morning bus passes had been removed impacting on those travelling to work. Members noted that that there was an ongoing review of public transport and consultation was being held over the summer of 2019. Members concluded that they could revisit the subject of bus passes after this consultation has been completed.
- Town Centre Congestion - A review of this subject should take into account planning enforcement.
- Speeding – The Overview and Scrutiny Board to call in representatives of the Safer Roads Partnership to discuss issues with speeding.

Previous Task Groups to be revisited

- Pavement Parking – The Overview and Scrutiny Board to receive an update on the recommendations arising from previous reviews of car parking.
- Anti-Social Behaviour and CCTV – the Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of CCTV.
- Air quality – The Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of air quality.
- Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject.

Outstanding Items and Potential Items for pre-scrutiny

- Demonstration of modern.gov on an iPad together with data regarding paperless agendas.
- Worcestershire Health Overview & Scrutiny Committee (HOSC) – To investigate whether HOSC is fit for purpose (possibly invite the Chairman of HOSC to a future meeting.)
- Bromsgrove Market Update – following presentation at the June 2019 meeting, it was agreed that a further update would be received in 12 months' time - schedule in for meeting in June 2020

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:

Run & grow a successful business

What does this mean to me?

Businesses choose to come to Bromsgrove & grow here, providing services & jobs.

Further development enhances the town & district centres as places that people want to visit.

Improved connectivity makes life easier, whether that's on the roads or online.

Why?

As an entrepreneurial area, supporting business is incredibly important for the District. Through North Worcestershire Economic Development & Regeneration we will continue to support new businesses. We will also work with established companies within the District to help them grow & flourish.

We are committed to making the Town & district centres places that residents & visitors can enjoy & that attract a variety of businesses.

Celebrating the rising stars of North Worcestershire

nw BUSINESS AWARDS

Priority: Economic development & regeneration

We will:

Consult businesses to understand current needs & growth plans, working with partners to support business growth.

How we will measure it:

- Number of businesses engaged through the consultation
- Number of existing businesses supported to grow & develop

Work & financial independence



What does this mean to me?

There are more opportunities for young people, with the right skills for local businesses.

Money management support will help to reduce debt & increase financial confidence.

People get the benefits they are entitled to, when they need them.

Why?

The economic picture for Bromsgrove District is positive, with consistently low unemployment. However, the Indices of Multiple Deprivation 2015 (specifically income, employment & education indicators) show there were issues, particularly in parts of Charford & Sidemoor.

We will support our residents to access work opportunities in new industries, focusing on the skills agenda. We will also work with residents to help them manage their money & access the right benefits.



Priority: Skills for the future

We will:

Undertake a skills audit with partners & work together with them to address any gaps.

How we will measure it:

- Number engaged through the skills audit.



**Live independent,
active & healthy lives**

**What does this
mean to me?**

People are supported to maintain a healthy lifestyle.

Communities & individuals feel less isolated.

There are more positive things to do through improved access to sport & cultural activities.

Why?

Whilst the health of people in Bromsgrove District is generally good, health priorities include improving mental well-being, increasing physical activity & ageing well. Increasing numbers of people living with reduced mobility, dementia & diabetes are an issue for the District. Through the Bromsgrove Partnership, Bromsgrove District Council will continue to play its part in addressing these issues.

We also want to enhance sport & cultural opportunities in the District, which will have health & social benefits.



**Priority: Improving
health & well-being**

We will:

Support targeted activities for healthy lifestyles.

How we will measure it:

- Number of people accessing targeted activities
- Number of people with diabetes
- Number of people who have had a stroke

Affordable & sustainable homes



What does this mean to me?

More affordable & appropriate homes become available.

Private tenants have homes which are safe & tenancies which are secure & affordable.

Homes can adapt to changes in circumstances & are increasingly energy efficient.

Why?

Bromsgrove has the highest level of home ownership in Worcestershire, & the smallest private rented sector in the county; demand for housing within the district has had a significant impact on property prices.

Access to affordable housing is recognised as an issue, as is ensuring homes are sustainable into the future.



Priority: A balanced housing market

We will:

Develop & implement a District Housing Strategy.

How we will measure it:

- Number of affordable homes (commitments & completions)

Communities which are safe, well-maintained & green



What does this mean to me?

Crime & anti-social behaviour reduces even further & the fear of crime also starts to decrease.

The district is well-maintained & people feel involved in keeping it clean.

It's easier to recycle more & reduce waste going to landfill.

Why?

Bromsgrove District Council has committed to playing its part in addressing the impact of climate change; from work to increase recycling to support to reduce fuel poverty, a **green thread** runs throughout this Council Plan.

It is important to ensure that Bromsgrove remains attractive for everyone, & our Place Teams, in partnership with local communities, provide a strong service across the District.

The District is a low crime area; through the North Worcestershire Community Safety Partnership we continue to work hard to address the causes of crime & anti-social behaviour & to support victims.



Priority: Reducing crime & disorder

We will:

Target the causes of crime affecting the night-time economy.

How we will measure it:

- Anti-social behaviour reports in the Town & district centres
- Crimes in the Town & district centres

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